

Brigham Young University - College of Life Sciences

Gift Notice Supplemental Procedure

Contact:

LDS Philanthropies Representative

Jim.welsh@byu.edu

801-422-4447

5006 LSB

- The Gift Notice form is not required for cash and check donations under \$500. When donations are under \$500 simply include the donor name and BYU gift account name and number to which it should be deposited and deliver it to the LDS Philanthropies representative.

- The Gift Notice is required for cash and check donations over \$500, “in kind” donations of property or securities, and planned gifts, such as wills, trusts, etc.
 - When donations are over \$500 complete the first page of the Gift Notice form. Leave any fields blank that do not apply.
 - Acceptance signatures are only needed for “in kind” donations of property or securities and not for cash or check donations.
 - Deliver donations and the Gift Notice form to the LDS Philanthropies representative.