

College of Life Sciences

Internship FAQs

These pages give general guidance about internships. Please contact your major department internship coordinator for specific questions.

How do I find an internship?

Timing is everything!

1. Start searching for an internship 6-9 months before you wish to enroll. For example, for a summer experience, conduct your search during Fall semester, and keep track of your discoveries.
2. Update your resumé and ask for letters of recommendation during Christmas break.
3. Apply, Apply, Apply by January 31st! (at least 10 applications!)

Where to search:

- ❖ Look at *Past Internships* database and read reviews here <https://lifesciences.byu.edu/past-internship-providers>
- ❖ Look at the *Find an Internship* database here <https://lifesciences.byu.edu/internship-map>
- ❖ Look at the links at the bottom of this page <https://lifesciences.byu.edu/internship-map>
- ❖ Ask fellow students and TAs for ideas
- ❖ Ask people in your home ward for ideas
- ❖ Ask professors for ideas
- ❖ Conduct Google searches
- ❖ Conduct a LinkedIn or BYU Connect search for BYU Alumni in your field
- ❖ Set up Informational Interviews with professionals in your field

How can I earn credit and contact the correct Internship Coordinator?

Go to <https://experience.byu.edu/department-internship-coordinators-list> to find the internship coordinator for your department. Reach out to them for more information about how to enroll in internship credit.

What is a Master Agreement?

Because BYU carries liability insurance on each intern earning credit, the Master Agreement is the signed agreement between the Experience Provider and BYU in order to meet the requirements of the insurance carrier. If you do not find a Master Agreement from your Experience Provider on the [BYU IMA database](#), go here for a [blank Master Agreement](#) to send to your Experience Provider. Email the signed Master Agreement to internship@byu.edu.

Can I get credit for something I did last summer?

No. Because you must be enrolled in the appropriate internship course before you can start counting hours to fulfill the requirements for the course, you may *not* earn credit for a past experience.

Can I add internship credit after the add/drop deadline?

Yes. Internship courses can be added after the add/drop deadline, provided you can still fulfill your hours on the experience within the semester/term in which you are enrolled to fulfill the requirements for the course. Your Internship Coordinator can help you if you have questions.

Can I start the internship before registering for the class?

Kind of. You can start working before registering for the class (unless you are an international student). However, you cannot start counting your experience hours to fulfill credit hours until you are registered. Some providers, such as Intermountain Healthcare internships require interns to be registered for an internship course prior to beginning the experience.

Why am I not registered for the internship course, yet, when I already submitted the IRAMS?

You may have unfulfilled Student Obligations, such as results from a criminal background check, a drug screening, and/or updated immunization records. Please go into your IRAMS application and click on “Student Obligations.” The results can be digitized and uploaded to your IRAMS, or taken to the BYU Internship Office in 5435 HBLL. You may email internship@byu.edu or call 801-422-3337 with questions.

For my international internship experience, which internship class do I add?

If your experience is an official BYU International Study Program (ISP), then the Program Director has already designated your course choice possibilities for you. If you are doing an Individual Experience, you will work with the Life Sciences Internship Coordinator to determine for which course your program qualifies. Visit <https://kenedy.byu.edu/isp/> to find Life Sciences International Study Programs.

Where can I get funding?

- ❖ Go to your Department office and ask to apply for Experiential Learning funds.
- ❖ If your experience is international, go to the BYU International Study Programs office in 237 HRCB. (You must be enrolled in credit to qualify.)
- ❖ Ask for funding assistance for Christmas and birthday instead of gifts. 😊