

Life Sciences Student Council Info Sheet

Name _____

What is the best phone number to reach you? _____.

What is the best email to reach you? _____

May we share your email and phone number with the rest of the Student Council? _____

Are you going to be in or around Provo during the spring and summer? _____

What are you hoping to gain by serving on the student council?

Student Council Presidency

Presidency Duties and Responsibilities:

1. The president, vice president, secretary, treasurer, and PR Coord. meet together with Carol for a ½ hour every week outside of class.
2. The president and vice president play a significant role in keeping the council running smoothly by: overseeing the different projects, discussing what the council will be doing on a week to week basis, conducting class meetings, etc.
3. The president is ultimately responsible (with support from Carol). The vice president assists the president and shares the duties and responsibilities.
4. The secretary assists the president and vice president and is also be responsible for taking meeting notes, keeping track of which council members are working on what projects, etc.
5. The treasurer helps collect receipts and track expenses for the council.
6. The Public Relations Coordinator helps publicize activities and document the council for the year.
7. SARC - Attend a SARC meeting every third Wednesday of the month at 4 p.m. in the Hinckley Center, Work together with BYU Alumni College Director and college faculty, assist with Choose 2 Give.
8. The council presidency would serve for both Fall and Winter Semesters.

The president will be chosen by Carol, and the president will select his/her vice president, secretary, treasurer, and PR Coord..

Are you interested in serving as our:

President	Yes	No	Treasurer	Yes	No
Vice president	Yes	No	Public Relations Coord.	Yes	No
Secretary	Yes	No	SARC (Student Alumni Relations Council)	Yes	No

If you would like to serve in a leadership role, please explain why you're interested (please use the back of this form if needed):
